



January 22, 2009

**NOTICE TO  
ALL REGISTERED ACCOUNT HOLDERS**

**VEHICLE IDENTIFICATION - NUMBERS WHEN REPLACING  
FRAMES OR CABS ON BODY OVER FRAME VEHICLES**

The following information is provided in order to clarify the responsibilities when replacing a frame, cab, or dash on “body over frame style” vehicles. (Generally full-size pickups and Sport Utility Vehicles).

Effective immediately, when replacing a frame assembly on a repairable vehicle (Non Total Loss), the following procedures will apply:

1. Consideration should first be given to the possibility of the frame being repaired with the use of front or rear sections that may be available from the OE Manufacturer. These types of repairs must be completed according to the manufacturer’s guidelines.
2. When the entire frame requires replacement, the part will be selected from the UltraMate database and added to the estimate as a new part. The same procedures for searching for recycled parts on either the original estimate or a supplement will apply. (Current model year or vehicles with fewer than 20,000 kms are exempt unless availability of a new frame is an issue).

In **all** circumstances when a **recycled frame** is found to be available, the following procedures will apply:

- The responding RCO recycler **must** supply the donor vehicle’s VIN, and year in the response back to MPI.

- The response from the recycler indicating the serial number will remain with the claim file at Manitoba Public Insurance and will be available for reference should questions arise later, during the life of the vehicle.
- Where a repair facility purchases a recycled frame from a source other than the recycler of record listed at the RCO, the repair firm will be responsible to list the VIN from the donor vehicle on the Amendment sheet. Once received, the Corporation's Mitchell clerk will enter the information on the claim file
- Since the vehicle is repairable and has not been deemed a Total Loss, no Manitoba Provincial Government Serial Identification Number will be required. The vehicle will remain registered under its original VIN as identified on the cab, or dash and current valid vehicle registration.
- When replacing a cab or dash on a repairable vehicle as a result of a loss, and the part has the serial number attached, the repair facility must contact Vehicle Standards at 985 - 8108 or 985 – 1999. An appointment should be arranged to have the serial number transferred from the old dash, or cab and installed on the replacement part.
- Any costs associated with the transfer of the factory serial number will be the responsibility of the claim file.

By retaining the original VIN during the repair of a vehicle, the vehicle will be returned to its pre-accident condition.

If you have any questions regarding this procedure you may call Jim Backstrom at 985-7397 or Kevin Lewis at 985-8971. With regards to the availability of new or recycled frames, you may contact Sid Van Oeveren, Alternate Parts Coordinator at 985-7374.

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