



Reminder: Bill of Sale Customer Name Requirements for Dealers

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A bill of sale must show the customer's full legal name exactly as it appears on their government-issued identification or driver's licence. Nicknames, shortened names, initials, or variations of a customer's legal name are not acceptable.

Accurate customer information is required to ensure vehicle registration and ownership transactions can be processed without delay.

What dealers need to do

- Verify the customer's identity using government-issued identification or a valid driver's licence at the time of sale.
- On the bill of sale, enter the customer's full legal name exactly as shown on the identification provided.
- Ensure all given names, middle names (if shown on the identification), and surnames are accurately recorded.
- Do not use nicknames, abbreviated names, initials, or preferred names in place of the customer's legal name.
- Review bills of sale for accuracy before providing them to customers or submitting documents to MPI.

Example

In this example, the customer's legal name on their driver's licence is: Michael John Alexander Smith.



Acceptable	Not Acceptable
Michael John Alexander Smith	Mike Smith
Michael John Alexander Smith	Michael Smith
Michael John A. Smith	M. J. A. Smith
Michael John Alexander Smith	Michael “Mike” Smith

Conditions

Bills of sale that do not contain the customer’s full legal name as shown on their government-issued identification may not be accepted. Vehicle registration or ownership transactions may be delayed until a corrected bill of sale is provided.

For questions regarding this notice, please email vsi-dealerinfo@mpi.mb.ca or call 204-985-0920.