

Notice to all Registered Account Number Holders

Updated Estimate Amendment Form for Light Vehicles

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MPI has introduced an updated [Estimate Amendment](#) form for light vehicles with a number of improvements.

- Simplified layout
- Part type change requests are now incorporated into the form

These changes will help repair shops submit complete amendments and ensure more accurate Final Repair Accounts when it's time for payment.

The process for submitting the updated form to MPI, and related requirements such as photos and supporting documentation are the same as for the old form. The Estimate Amendment form is a fillable PDF and **must** be completed on a computer, then submitted via fax with the appropriate cover sheet. Only the gold copy of the estimate will be sent back to the repair shop.

Part type changes require the same information as before, but that information is now collected and submitted via the Estimate Amendment form. If you are submitting a price change only for an approved estimate, continue to send it directly to the Claims Audit Unit when submitting for payment.

The new Estimate Amendment form is used for light vehicles only. For commercial vehicles, off-road vehicles, and motorcycles, continue to use the [old Estimate Amendment](#) form.

If you have any questions about this notice, please contact your Shop Relationship Advisor.