



Notice to all Accredited Repair Shops

Update to Authorization for MPI Claim Transfer Form

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Building on the [June 23, 2023](#) communication, MPI continues to clarify and improve the claim transfer process for shops by updating the **Authorization for MPI Claim Transfer Form**.

The update states that completion of the form does not automatically guarantee or verify coverage on a claim, and appropriate confirmation with the adjuster is required.

The updated form has been posted to the following locations:

- **Light Vehicle Claims** - [Forms](#)
- **Glass Standards** – under the [Required Documentation](#) category

Please ensure you share this updated information with dealerships your facility receives trade-in vehicles from to ensure the new form is obtained when a claim exists, and full authorization is received. This form is also required for private sales.

If you have any questions regarding this notice, please contact GAU@mpi.mb.ca for glass only claims and Partners@mpi.mb.ca for light vehicle claims.