

Notice to all Accredited Repair Shops

Authorization for MPI Claim Transfer (Previously Trade In Authorization)

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MPI continues to collaborate with the repair industry, Automotive Trades Association of Manitoba (ATA), and Manitoba Motor Dealers Association (MMDA) to find ways to enhance processes through ongoing conversations.

To improve the process for shops, the physical damage and glass only trade-in authorization forms have been combined into one form that can be used for both claim types called the **Authorization for MPI Claim Transfer**.

The updated form has been posted to the following locations:

- Light Vehicle Claims - [Forms](#)
- Glass Standards - under the [Required Documentation](#) category

The updated policy has been posted to the following locations:

- Light Vehicle Claims - Policies & Procedures, under the [Repair Process](#) category
- Glass Only Claims - [Policies & Procedures](#)

Please ensure that you share this information with dealerships that your facility receives trade in vehicles from to ensure that the new form is obtained when a claim exists and full authorization is received. This form is also required for private sales.

If you have any questions regarding this notice, please contact GAU@mpi.mb.ca for glass only claims and Partners@mpi.mb.ca for light vehicle claims.