



## **Vehicle Inspection Station and Certified Shop Circular**

Vehicle Standards  
and Inspections

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**June 1, 2017**

***Re: Body Integrity Inspection Program Requirements***

**CIRCULAR # 2017 - 02**

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Effective immediately, Manitoba Public Insurance has formalized new requirements for Body Integrity Inspection Stations and customers repairing salvage vehicles to better ensure safety on the road. A summary of the new requirements for customers and stations is included below. Complete details are available in the [Body Integrity Inspection Program Guidebook](#) (available on [MPI Partners](#)).

### **Mechanic Requirements**

Body Integrity Inspection Mechanics must:

- Be I-CAR Platinum recognized in the Steel Structural Technician or, for aluminum repairs, be I-CAR Platinum recognized in the Aluminum Structural Technician.
- Be a certified journeyman Motor Vehicle Body Repairer.
- Have a minimum of six years repair experience in the autobody repair industry.

### **Prior to starting repairs:**

- Customers must complete a detailed repair plan with the Application for Rebuilt Vehicle Certification.
- The inspection mechanic must complete an Initial Inspection of the vehicle at the inspection station to ensure the repair plan is complete and accurate prior to any repair of the vehicle.
- The inspection mechanic must approve the repair plan.
- The repair plan must include printed copies of OEM repair procedures for the year/make/model of the vehicle for any structural component repair. The repair procedures must be from a published source.
- The inspection mechanic must ensure the rebuilder has the tools and training to perform any structural repairs.
- The inspection mechanic must take four colour photos of the vehicle.
- The inspection station must keep a file on the vehicle, which includes the repair plan and other required documentation.

If the customer does not comply with the requirements above, the inspection mechanic must contact Vehicle Standards & Inspections to determine how to proceed.



**Manitoba  
Public Insurance**

**After repairs:**

- The inspection mechanic must perform a complete and thorough inspection of the vehicle at the inspection station.
- The vehicle file must contain a copy of the dimensional inspection clearly indicating the vehicle is within specification.
- The vehicle file must contain a copy of the four wheel alignment clearly indicating the vehicle is within specification.

Vehicle Standards & Inspections will visit your location to discuss these changes further.

If you require additional information, please contact Vehicle Standards & Inspections by email at [vs-stationinfo@mpi.mb.ca](mailto:vs-stationinfo@mpi.mb.ca) or phone 204-985-0920 (toll-free 1-866-323-0542).

Thank you for your cooperation.