

Recycler's Permit Application Checklist

Before sending your Application for Recycler's Permit, please ensure that you have done the following:

- Fully complete your Application for Recycler's Permit.
- Include your original criminal record search and/or criminal record document for all individuals listed on the recycler application.

If you have convictions, you must obtain and provide a criminal record transcript via your local police department or Commissionaires Manitoba.
- Include proof of compliance with local government requirements regarding your business location.

Documents must prove that the applicant can conduct business as a recycler at the chosen operating location. This may be via an Occupancy Permit or Verification of Use letter from the City of Winnipeg Planning, Property & Development department, or other written approval on applicable town, city, or municipality letterhead.
- Include documents from the Manitoba Companies Office proving registration of your business/trade name.
- If applying as a corporation, include a copy of the articles of incorporation.

Please ensure you already have a Manitoba Public Insurance customer number for the corporation. If you still need to do this, attend an MPI Service Centre with the articles of incorporation.
- Include a \$50.00 payment payable to Manitoba Public Insurance.