

Core Charges

Rules

Some parts suppliers apply a core charge as an additional cost to the invoice. These suppliers typically reimburse the core charge after the original damaged part is returned.

MPI will consider reimbursing repair shops for core charges when the core is missing, stolen as part of the loss, or the supplier deems a returned part unusable due to the condition resulting from the loss.

MPI approval is required for any core charge applied to the claim. The shop must also provide documentation from the supplier stating the returned part is unusable.

Required documentation:

- Invoices clearly listing charges
- Photos and explanations / policy from the supplier

No core charge will be considered for Parts Autonomy or supplier of choice decisions made by the shop. All requests are subject to audit and part selection reviews.

Reference

See [MPI Parts Business Rules](#) for further information on core charges and the impacts of Parts Autonomy decisions on these and other additional costs.

Procedure

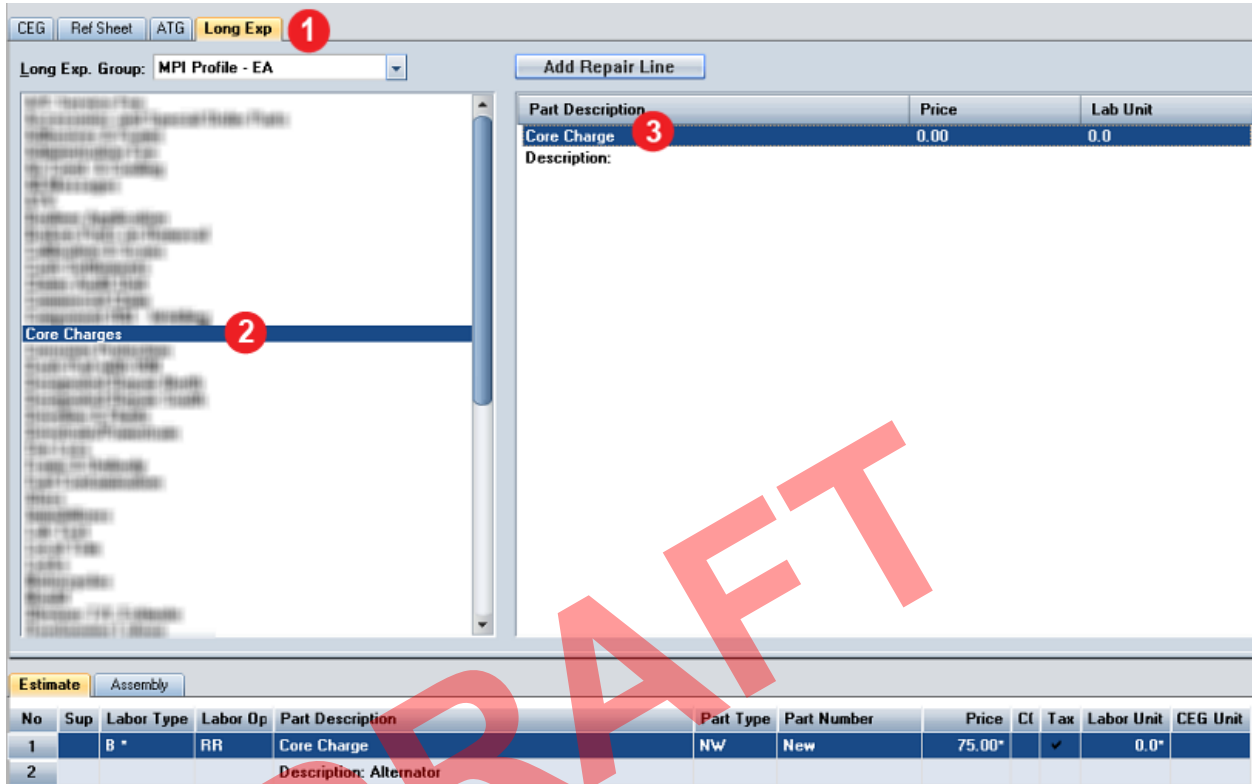
Follow the steps below to add a core charge to the estimate.

1. Determine the shop cost of the core charge.
2. Upload the core charge invoice to the file. The request must match the shop cost from the invoice.

Begin in Mitchell Estimating.

1. From the **Repair** tab, select the **Long Exp** sub-tab.
2. Select the **Core Charges** category.
3. Under **Part Description**, double-click **Core Charge** to add it to the estimate.

4. In the estimate line item, enter the shop cost in the **Price** column.
5. In the description field, type the part that corresponds to the core charge.
6. Submit the supplement to MPI for review.



CEG Ref Sheet ATG **Long Exp** 1

Long Exp. Group: MPI Profile - EA Add Repair Line

Part Description	Price	Lab Unit
Core Charge 3	0.00	0.0
Description:		

Core Charges 2

Estimate Assembly

No	Sup	Labor Type	Labor Op	Part Description	Part Type	Part Number	Price	Cl	Tax	Labor Unit	CEG Unit
1		B *	RR	Core Charge	NW	New	75.00*		✓	0.0*	
2				Description: Alternator							

Related Links

- [MPI Parts Business Rules](#)