



February 28, 2017

NOTICE TO ALL REGISTERED ACCOUNT HOLDERS

Re: Important Notice – Update Labour Rate Profile

Manitoba Public Insurance issued a notice on January 20, 2017 regarding the latest Light Vehicle Labour Rates. The new rates will be honoured on all invoices for eligible repairs completed after March 1, 2017, where the Certificate of Repair is signed by the insured on or after March 1, 2017.

Per the Manitoba Public Insurance Light Vehicle Accreditation Agreement, Schedule 3.1 – Mitchell Product Use Terms, section 3.07:

- Manitoba Public Insurance shall inform you of any updates to the Mitchell Products.
- You shall update all Mitchell Products you use that have updates that are determined as mandatory by Manitoba Public Insurance within the time periods established by Manitoba Public Insurance.

Updates to Mitchell Products include updates to system data, standards and the associated profiles so that the systems in your shop and at Manitoba Public Insurance work off of the same baseline. This requirement is essential to the proper operation of the Mitchell Products and allows Manitoba Public Insurance to pay you appropriately for the work that you do, without incurring extra steps or additional effort to adjust the estimates.

Please ensure that you have followed the instructions at the following link to update your labour rate profile: [MPI – Labour Rate Update](#). This labour rate update must be completed **on** March 1st, 2017.

For assistance with this update, contact Mitchell's Technical Support at 1-800-448-4401.

Once you've completed the update, all in progress estimates (as of March 1) must be updated to reflect the 2017 rates. We recommend that you save (but **do not** commit) your revised estimates, then commit them once they are ready for final payment or for additions.

If you have any questions about this notice, please contact Estimating Services using the [Repair Shop Support Line](#).