



March 1, 2018

## NOTICE TO ALL REGISTERED ACCOUNT HOLDERS

### **Re: Trades Labour Rate Schedule 2018/19 – Update Labour Rate Profile**

Effective March 1, 2018, the light vehicle accredited labour rates for body, refinish, mechanical, frame, and designated repairs are increasing by 2.1%. For the new rates, refer to pages 2 & 3 of this notice. The new rates are also available in the [Labour Rates – Southern and Northern](#) Estimating Standard on MPI Partners.

**Action Required** – Use the following instructions to update your labour rate profile **by March 15, 2018**: [MPI – Labour Rate Update](#).

Once you've completed the update, all in-progress estimates (as of March 1) must be updated to reflect the 2018 rates. We recommend that you save (but do not commit) your revised estimates, then commit them once they are ready for additions or final payment.

Please note that, after March 15, 2018, MPI will **not** adjust estimates or supplements submitted with old rates. If you continue to operate your version of the system at the lower rates, MPI will process payment at those lower rates. Further, once payments have been processed, there will be no adjustments to the amounts paid due to the use of old rates.

### **Long Expansion and Estimating Standards Update**

The Mitchell Estimating long expansion file is also being updated to ensure that estimate line items reflect current estimating needs and existing standards.

**Action Required** – You will receive an email on March 1st with the new long expansion file and instructions for importing the file into Mitchell Estimating. Please follow the instructions to complete the update **by March 15, 2018**.

These updates will ensure that the systems in your shop and at MPI work off of the same profile. This requirement is essential to the proper operation of the Mitchell Estimating products. The Estimating Standards will be updated to clarify procedures, best practices, and updated rates schedules.

Your Shop Relationship Advisor will be following up with you to verify that you have imported the most current long expansion file.

For assistance with these updates, please contact Mitchell's Technical Support at 1-800-448-4401. If you have any questions about this notice, please contact the Accredited Repair department using the [Repair Shop Support Line](#).

## 2018/19 Trades Labour Rate Schedule

The following rate schedule will be in effect from March 1, 2018, to February 28, 2019.

The new rates will be honoured on all invoices for eligible repairs completed after March 1, 2018, where:

- The accredited shop has signed the 2017 Light Vehicle Accreditation Agreement.
- The accredited light vehicle shop has updated their shop profile in Mitchell.
- The Certificate of Repair has been signed by the insured on or after March 1, 2018.

### SOUTHERN MANITOBA LABOUR RATES

	Labour			Material & Other Fees		
	Labour Rate (Body, Refinish, & Mechanical)	Frame Labour Rate	Designated Repairs Labour Rate	Shop Material	Paint Material	Toxic Waste
	Accredited					
	Per Hour	Per Hour	Per Hour	Per Hour	Per Hour	Per Paint Estimate
1-Mar-18	\$74.43	\$81.56	\$100.71	\$6.71	\$38.20	\$4.97

### NORTHERN MANITOBA LABOUR RATES

*Thompson, Flin Flon, The Pas*

	Labour			Material & Other Fees		
	Labour Rate (Body, Refinish, & Mechanical)	Frame Labour Rate	Designated Repairs Labour Rate	Shop Material	Paint Material	Toxic Waste
	Accredited					
	Per Hour	Per Hour	Per Hour	Per Hour	Per Hour	Per Paint Estimate
1-Mar-18	\$83.29	\$91.30	\$100.71	\$9.91	\$38.20	\$5.46

## NORTHERN MANITOBA LABOUR RATES

*Churchill, Lynn Lake, Leaf Rapids, Gillam, Norway House*

	Labour			Material & Other Fees		
	Labour Rate (Body, Refinish & Mechanical)	Frame Labour Rate	Designated Repairs Labour Rate*	Shop Material	Paint Material	Toxic Waste
	Accredited					
	Per Hour	Per Hour	Per Hour	Per Hour	Per Hour	Per Paint Estimate
1-Mar-18	\$85.71	\$93.89	\$100.71	\$9.91	\$38.20	\$5.46

### ADMINISTRATION FEE:

For completed repairs where the vehicle has been returned to the customer with body, frame, mechanical, and/or designated repair labour, an administration fee may be charged as follows:

	As of Mar 1, 2017	As of Mar 1, 2018
Rate, per Repair	\$15.00	\$15.00