



June 6, 2017

**NOTICE TO ALL REGISTERED ACCOUNT HOLDERS**

**Re: Process Change - Submitting Motorcycle/Off-Road Vehicle (ORV) Estimate Amendments**

Effective June 7, 2017, repair shops must email all motorcycle/ORV Estimate Amendment forms and related images or attachments to an estimator at [mcorvamendments@mpi.mb.ca](mailto:mcorvamendments@mpi.mb.ca). In an effort to support shop efficiency, this dedicated email address will help ensure that motorcycle/ORV requests are reviewed and responded to promptly.

Manitoba Public Insurance will assign a group of estimators to monitor that email address and review all Estimate Amendments for motorcycle/ORV claims. Once reviewed, the estimator will provide their response by email. For greater consistency across multiple amendments, the same estimator will also review any further Estimate Amendments for the same claim.

This change only affects amendment requests for motorcycle/ORV claims. Other processes such as payment and short payment issues will still be handled through existing Virtual Claim File fax processes.